

Project Team Excellence Evaluation

Here is a Yes and No checklist you can use to evaluate your project's readiness to become excellent. If you aren't ready, then you can get ready!

Project Name: _____

Date of Excellence Evaluation: _____

Y N **Coordination** The team is on the same page, shop drawings match what is being installed; everyone knows what they are going to do.

Y N **Quality Control** The team checks and double checks to make sure things are right with mockups, modeling, testing, measuring, and making sure supplies and equipment are ready.

Y N **Problem Solving** Everyone is looking forward in order to see the things that can get in our way. They bring them up and the team works to resolve, plan, and install so there aren't surprises that stop our momentum and impact the project.

Y N **Strategy** We have people who have wrapped their minds around our project and clearly visualize how we are going to build it. We are not reactionary as each step as the project rolls out.

Y N **Learning Environment** The team continuously learns how to improve and gains momentum as they learn what works. We openly share the solutions we've found to the problems we've faced so everyone learns, and we never make the same mistake twice.

Y N **Trust Is Key** The team has open, honest communication and a track record of solving problems before they impact the project. We have trusted leaders at the Executive, Project, Subcontractor/Trades and Field levels. We don't have to hope we are excellent; we have a clear plan that we are working together and improving upon every day.

The Team's Excellence Evaluation Scoring is based on your number of Yeses! Remember this is a snapshot to give you an overview of your project team and it's likelihood of achieving excellence on your project.

Your Score: _____

- 6 Excellent
- 5 Very Good
- 4 Good
- 3 Average
- 2 Below Average
- 1 Poor
- 0 Crashing and Burning